



Transport Industries Skills Centre RTO: 0201

ACT Heavy Vehicle Licence Courses

HC & MC

Course Overview

As a Registered Training Organisation (RTO), TISC is fully qualified to conduct heavy vehicle truck licence training and assessment on behalf of both the ACT and NSW Governments. Using our facilities and fleet located at the Sutton Road Training Centre, everything is in one place to help you get that truck licence. Training and Assessments are delivered one-on-one with the trainer so the students receive high quality training that can be customised to meet the students various needs.

The following course information is specifically for the following licence classes issued in the ACT:

- Heavy Combination (HC) Synchromesh & Non-Synchromesh
- Multi-Combination (MC) Non-Synchromesh only

There are different course information sheets for smaller vehicle classes and NSW licences.

Successful completion of this course will result in the issuance of a statement of attainment in one of the following units of competency:

- TLILIC3017 Licence to drive a heavy combination vehicle
- TLILIC3018 Licence to drive a multi-combination vehicle

Training and Assessment Pricing

- All pricing is GST Free
- Payments must be made when booking
- Students are required to complete a minimum of 2hrs of training before an assessment.

Heavy Combination Synchromesh – Students that have no experience in driving this vehicle class often require more than 6hrs of training before attempting the assessment.

Heavy Combination Non-Synchromesh – This is quite challenging and students take an average of 10 x 2hr training sessions to be found competent. As a result, students are recommended to only book 2 – 4 hours of training at a time and then book an individual assessment when confident.

Multi-Combination – Students generally require more training than this so we recommend that students book individual trainings session until they are confident to book into a full day course.

Course Prerequisites

- All students must have a moderate understanding of English language. Additional assistance can be arranged for people with language difficulties. A translator can not be used during assessments.
- All students must have completed a 'Knowledge Test' at a Road Ready Centre prior to enrolling*. There is a Road Ready Centre in Phillip (6109 0152) and Watson (6162 5152).

*In the ACT students upgrading a Heavy Combination licence to a Multi-Combination licence are not required to complete a knowledge test.

Heavy Combination Synchro and Non-Synchro Pre-Requisites

- Must have held a medium rigid or heavy rigid drivers licence for a minimum of 12 months (provisional licences are accepted)
- Must be a minimum of 19 years old.

Multi-Combination Pre-Requisites

- Must have held a heavy rigid or a heavy combination drivers licence for a minimum of 12 months (provisional licences are accepted)
- Must be a minimum of 20 years old.



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What to bring

- Completed Enrolment Form. Please ensure that you have supplied your USI number on the enrolment form, otherwise the certificate cannot be issued to you. A USI number can be obtained by logging on to www.usi.gov.au
- Students Current Drivers Licence
- Completed 'Knowledge Test' provided by an ACT Road Ready Centre
- Properly enclosed shoes and comfortable clothing suitable for the expected weather
- Optional high visibility vest – otherwise we will provide you with one on the day
- Lunch - Students are required to bring their own lunch; however fast food outlets are located in Queanbeyan if you prefer to purchase it. Kitchen facilities are available for your use and tea, coffee and biscuits are provided.

Duration and Scheduling

The one day courses run from 8:00am until 5:15pm with an hour lunch break provided. Alternatively, individual training and assessment sessions can be booked in the following times blocks:

- 8:00am – 10:00am
- 10:15am – 12:15pm
- 1:00pm – 3:00pm
- 3:15pm – 5:15pm

In the first training session, students must complete a pre-departure check, load restraint and cabin controls before they can commence the practical driving component. Please arrive 15 minutes prior to the course commencing to complete the relevant paperwork.

Course Assessment

The course is assessed with a practical demonstration that meets the heavy vehicle licensing assessment requirements set by the Road User Services. There is no written or verbal assessment conducted on this course. There is no guarantee that students will pass the assessment and if they are found to be 'Not Yet Competent', they need to enrol in another individual assessment at a later date. This assessment will have to be paid, as per the pricing listed previously, by the student.

Issuing of Heavy Vehicle Drivers Licence

Students who are found competent will be provided with the appropriate forms from the trainer which will need to be presented to an Access Canberra shopfront that offers Road Transport Authority Services. The course price does not include the cost for issuing a new drivers licence.

Recognised Prior Learning (RPL) – Assessment Only Option

As the assessment for this course is regulated, we are unable to RPL or credit transfers for students. Students with existing experience driving a heavy vehicle can complete a reduced amount of training but will still have to complete the practical assessment.



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Learners Rights

Students have a right to appeal any assessment decision. In the event of a student wanting to make a complaint or appeal they will need to complete one of the Complaints and Appeals Recording Form. Students can obtain a hard copy of the complaints and appeals procedure either from the front reception or by requesting it via email. In the event that Sutton Road Training Centre was unable to complete the delivery of any of the course, a full refund would be issued to all enrolled students.

RTO's obligations

As part of Sutton Road Driving Centres obligation to the learner, we will ensure that all training is compliant with the Standards for Registered Training Organisations (RTO) 2015 and is delivered to a high standard. On successful completion of this course all students will receive a statement of attainment which meets the VET Quality Framework.

Booking Conditions and Cooling-Off Period

Sutton Road Training Centre does not accept any tentative bookings and will only confirm a student's enrolment once the payment has been made.

Refund Policy – Cancellations made up to one week (7 days) prior to this course commencing will receive a full refund. Any cancellations made after this time will not be eligible for any refund. Failure to appear on the day will not attract a refund. However, TISC at their sole discretion may offer to rebook the student on a later course upon the presentation of a medical certificate for the course days that were missed.

Location and Parking

We recommend that students drive to our facilities. We are located at 441 Sutton Road, Majura ACT. Sutton Road can be reached either by heading from Queanbeyan or the Canberra Airport. Our training facilities are located on the left side of the road 900m from the Sutton Rd/Pialligo Ave intersection. There is plenty of free parking for students onsite.